

WE'RE HIRING.

State Lead Trainer (SLT), Community Service Opportunity in Sydney

About the role

The State Lead Trainer, Community Service is responsible for consistent delivery of ALG's Community Service courses in their state, underpinned with a strong focus on compliance, quality and student satisfaction.

Reporting to the National Course Coordinator (NCC), this is primarily a training and assessment role, focusing on positive employment outcomes for our students

Key Responsibilities

- Delivering training and assessment as outlined in the Training and Assessment Strategies (TAS's) for Community Service
- Ensuring ALG's compliance with the Standards for Registered Training Organisations (RTOs) 2015 and National Code of Practice for Providers of Education and Training to Overseas Students 2018
- Supporting the National Course Coordinator in managing and developing the trainer workforce in your state
- Implementing education and staff policies
- Supporting recruitment and onboarding of trainers and assessors as required
- Acting as the escalation point for students' academic enquiries
- Assisting with the investigation of student complaints and appeals as required
- Using the continuous improvement cycle of ALG's education delivery through the review of trainer and student feedback
- Consulting with all stakeholders across ALG to ensure understanding and support of the delivery of the discipline course area

Experience and Qualification:

- 5+ years' relevant industry experience
- 3+ years of experience as a trainer and assessor in Community Service
- Deep understanding of the Standards for Registered Training Organisations (RTOs) 2015
- Experience delivering education to international students under the National Code of Practice for Providers of Education and Training to Overseas Students 2018
- Demonstrated understanding of vocational education principles and reporting requirements
- Hold detailed knowledge of all tasks and skills required of trainers and assessors within Community Service
- Hold the most current Diploma qualification in Community Service or a Bachelor equivalent
- Certificate IV in Training and Assessment TAE 40116, higher, or equivalent
- Hold detailed knowledge of requirements of the training specifications of the courses on scope for Community Service

Personal Attributes:

- Ability to work independently and within a team
- Strong communication and interpersonal skills
- Ability to work under pressure and remain calm in stressful situations
- Ability and willingness to work collaboratively with a diverse group of staff

Diversity & Inclusion

We celebrate our diversity and strive to reflect contemporary Australian society in order to better serve our students. We welcome and encourage applications from Aboriginal and Torres Strait Islander people, culturally and linguistically diverse people, people with disabilities, sexually and gender diverse people, people with lived experience of adversity and from people of all ages.

About Australian Learning Group

Australian Learning Group is a registered training organisation that has been offering high-quality vocational education and training to both domestic and international students for over 15 years. ALG offers a range of accredited certificate and diploma level courses in Health and Community services related fields of study. ALG is part of the ASX-listed UCW Limited Group.

About UCW

UCW is an ASX-listed entity that owns and operates a portfolio of tertiary education businesses, with a current focus on Health and Community Services related fields of study in both the international and domestic student market. Education is delivered nationally across 12 campuses.

Please note:

- Only shortlisted candidates will be notified of the outcome of their applications
- We are only able to consider applicants with the right to live and work in Australia
- Please send your resume and a covering letter summarising your relevant skills and experience to bonnie.ballete@alg.edu.au