

WE'RE HIRING.

Head Trainer – Sports and Fitness Opportunity in Sydney

About the role

The Head Trainer for Sports and Fitness is responsible for the overall support across ALG Fitness (including Sports and Recreation) courses. This includes class room teaching, mentoring and supporting trainers and assessors, and in the development, evaluation and implementation of our Fitness education products.

You will ensure high standards of operations for ALG Sports and Fitness courses by ensuring our courses meet the Australian Quality and Standards Agency (ASQA) requirements for vocational education by undertaking a variety of tasks

Responsibilities and Duties:

- Identifying the various needs of students and creating effective learning options to meet these needs
- Liaising with individuals, industry and education sectors to ensure provision of relevant programs and services
- Managing the planning, designing and developing of course curriculum and method of instruction including, but not limited to, classroom notes, distance education notes, marking guides, mapping grids, assessments and instructional aids
- Ensure commitment to quality education through excellent people management of your Lead Trainer and Assessors
- Overseeing Trainers delivery of content and ensuring there is consistency across all course curriculum and method of instruction
- Create a culture of compliance within your remit ensuring all Lead Trainers understand the importance of and drive Trainer and Assessor compliance and ongoing, tracked professional development
- Recruitment of new Trainer and Assessors
- Advising students on courses and related matters

- Teaching students using teaching aids including presentation of lesson materials, discussions, workshops, laboratory sessions, multimedia aids and computer tutorials
- Marking and grading students' assignments, papers and exams and providing feedback to students about their progress
- Maintaining records of students' progress, attendance and training activities
- Consulting with Campus Managers, Student Advisors and other support staff
- Providing regular management reporting of results
- Upskilling as required in order to develop new qualifications or courses
- Facilitating and managing projects within strict timelines

Is this you? We look for the following skills in our Head Trainers:

- A strong passion for the Industry as well as a sound knowledge and understanding of the vocational education and training sector
- A comprehensive understanding of how RTOs operate in a business context
- Solid interpersonal skills and the ability to lead a team
- Excellent verbal and written communication skills
- The proven ability to deliver training to groups
- Results orientated go-getter
- Organisational and time management skills
- Ability to work under pressure, use ones initiative and remain calm in stressful situations

Experience

- Minimum 5 years of current industry experience in the vocational education and training sector
- 3+ years of experience as a Trainer and Assessor
- Demonstrated understanding of vocational education principles, student services and reporting requirements
- Ability and willingness to work collaboratively with a diverse group of staff across educational and broader functions in a scholarly and cooperative environment
- Proven ability to provide administrative, educational and professional direction to staff across a variety of services
- Advanced skills in training resource development

Education:

- Minimum SIS40215 - Certificate IV in Fitness and SIS50215 Diploma of Fitness (essential) or Bachelor of Exercise Science (preferred)
- Certificate IV in Training and Assessment 40116 or equivalent or higher
- Any combination of education and experience that would provide the required knowledge and skills for role

Diversity & Inclusion

ALG is an inclusive employer. We celebrate our diversity and strive to reflect contemporary Australian society in order to better serve our students. We welcome and encourage applications from Aboriginal and Torres Strait Islander people, Culturally and Linguistically Diverse people, People

with Disability, Sexually and Gender Diverse people, people with lived experience of adversity and from people of all ages.

Be a part of our Team

When you join our team you join the ALG family. We are a dynamic and growing organisation and offer our employees opportunities to enrol in our qualifications for free, weekly massages, access to our employee benefits portal and the opportunity to be paid flexibly.

About Australian Learning Group

Australian Learning Group is owned by **UCW** and operates a number of colleges including **Australian College of Sports and Fitness**, **4Life College** and **Australian College of Dance**.

About UCW

UCW is an ASX-listed entity that owns and operates a portfolio of tertiary education businesses, with a current focus on Health and Community Services related fields of study in both the international and domestic student market. Education is delivered nationally across 12 campuses.

Please note:

- Only shortlisted candidates will be notified of the outcome of their applications.
- We are only able to consider applicants with the right to live and work in Australia.
- Please apply by your resume and a covering letter demonstrating your achievements in a similar role to **Bonnie.ballete@alg.edu.au**.