

WE'RE HIRING.

Expression of Interest - Education Director, Health and Wellness

Opportunity in Sydney

About the role

ALG are proud to offer an exciting opportunity to become our Education Director, Health and Wellness. In this role, you are responsible as an Academic management of portfolio of health and wellness courses - Fitness, Yoga, Sport and Recreation Management, Massage and Dance, Leadership of program area including Head Trainers as direct reports and focus on continuous improvement towards quality, compliance and student experience.

The role is varied in nature, with the key responsibilities as follows:

Training and assessment

- Develop, regularly review and maintain the Training and Assessment Strategy for all courses within the portfolio
- Ensure mapping is maintained and that training and assessment is being delivered in accordance with the TAS
- Design, implement and monitor validation and moderation plans
- Systematically review training and assessment resources and incorporate continuous improvements
- Implement systems and controls to ensure all marking is completed accurately and on time and within established service levels

Trainers and Assessors

- Recruit, induct and manage Head Trainers
- Ensure compliance of all trainers within the Health & Wellness portfolio is maintained at all times
- Design and implement staff development plan
- Conduct observations of Head Trainers and provide feedback for improvement

Students

- Escalation point for student issues
- Assist with internal complaints and appeals, as required

Industry engagement and external review

- Design, implement and monitor industry engagement plan
- Prepare for and participate in external desk and site audits, as required

Planning and reporting

- Design, implement and report against annual calendar of key academic activities
- Prepare regular and ad-hoc management reporting

Is this you? Our Education Director, Health and Wellness must have the following key selection criteria:

- The ability to lead and inspire the training and assessment team.
- Ability to work as a part of the management team and at the same time the ability to work independently and proactively.
- An entrepreneurial sensibility and the ability to contribute strongly to the marketing, recruitment and business development work of ALG.
- Ability to maximise results within budget and resources available.

VET experience

- 3+ years management experience in the vocational sector
- 5+ years of experience as a Trainer and Assessor

Education

- Degree in relevant field and Diploma or above in Education (for example Diploma of VET, Diploma of VET Design) or significant relevant experience in adult / vocational education.

Be a part of our Team

When you join our team you join the ALG family. We are a dynamic and growing organisation and offer our employees opportunities to enrol in our qualifications for free, weekly massages, access to our employee benefits portal and the opportunity to be paid flexibly.

If you feel that you have the required skills and knowledge to be part of our team, please submit your CV with a cover letter which includes your current notice period and addresses the Key Selection Criteria to **Bonnie.Ballete@alg.edu.au**. Please note, we only accept applications from candidates with full, permanent working rights in Australia.

About ALG

Australian Learning Group is owned by UCW Limited and operates under a number of college brands including Australian College of Sport and Fitness, 4Life College and Australian College of Dance.

About UCW Limited (UCW)

UCW is an ASX-listed entity that owns and operates a portfolio of tertiary education businesses, with a current focus on Health and Community Services related fields of study in both the international and domestic student market. Education is delivered nationally across 12 campuses.

Diversity & Inclusion

ALG is an inclusive employer. We celebrate our diversity and strive to reflect contemporary Australian society in order to better serve our students. We welcome and encourage applications from Aboriginal and Torres Strait Islander people, Culturally and Linguistically Diverse people, People with Disability, Sexually and Gender Diverse people, people with lived experience of adversity and from people of all ages.