

<Agency letter head>

<Current date>

Translation and declaration on <Student's full name>'s overseas document for ALG

This is to declare that we have sighted and verified the enclosed academic document (Appendix 1).

We have verified that the academic document stating <Student's full name> has successfully completed his/her high school, secondary education or vocational studies.

Name of High School/Institution	
Year completed studies	
Australian equivalent qualification of Year 10 or Year 12	

For any further details, please contact the undersigned.

Kind regards,

Name of authorised personnel

Position

Contact number