

ALG'S COVIDSafe Plan

Protocols for students on campus

All students attending ALG's City Campus must maintain the following safety and hygiene protocols:

- Wearing a properly fitted face mask at all times, unless they have a medical exemption certificate, which they must carry on them at all times.
- Students are to provide their own properly fitted face masks for use on Campus.
- All students, staff and visitors must adhere to social distancing guidelines, maintaining a distance of 1.5 metres between themselves and others.
- Comply with all signs that indicate the maximum number of occupants in a classrooms or space including bathrooms and common areas.
- Mandatory use of hand sanitiser and/or soap before entering the Campus and the classrooms.
- Mandatory use of hand sanitiser and/or soap after bathroom visits.
- Coughing or sneezing into elbow or tissue and safe disposal of all tissues.
- Stay home and do not attend the Campus if you are feeling unwell. Get tested and notify the school as soon as possible.
- Cloth masks should be washed each day after use. However, if during the day the mask is visibly dirty or wet, the mask needs to be replaced and washed immediately.

ALG COVIDSafe Plan - Campus Attendance records

All students' attendance must be recorded in Canvas by your trainer at the beginning of each session. Please ensure your attendance is recorded by your trainer for each class you have attended in Campus.

ALG COVIDSafe Plan - lunch breaks and tea breaks

- Student lunch breaks and classes are staggered to prevent large groups from gathering.
- Students who do not observe the COVID-19 protocols, for example: not wearing a properly fitted face mask, not adhering to physical distancing rules, etc will be asked to leave the Campus.
- We encourage students to go outdoors during their tea break or allocated lunch break as there are limited seats available in the common areas.

ALG COVIDSafe Plan - Indoor spaces such as classrooms/simulation labs/external venues (gym/studios)

- Before and after each session, students must join the teachers and other staff in cleaning the space and equipment within a classroom, simulation lab, gym, or studio.
- Students and teachers must be spaced out in classroom settings, with a minimum 1.5 metres between each person, when possible.
- Hand sanitiser stations are located at the entrance of the Campus in addition the ones available in each classroom and the common areas.
- Frequently touched surfaces should be sanitised after every use, alcohol disinfectant wipes are available in each classroom for the usage of students and trainers.
- Students must wipe down hand tools, power tools and classroom equipment with sanitiser after use, alcohol disinfectant wipes are available in each classroom for the usage of students and trainers.

ALG COVIDSafe Plan – common areas in Campus

Students must follow physical distancing when using the common areas in Campus, including around entrances and break areas and when using seating and tables.

Let's work together and follow the COVID Safe Principles for a COVID free Campus!