



WE'RE HIRING.

Head Trainer, Early Childhood Education and Care

About us

4Life College is a part of the Australian Learning Group and has been providing quality Vocational Education Training (VET) courses to both international and domestic students for more than 30 years. We are committed to high class learning experience to students from all over the world.

Reports to:

Director of Studies

Direct Reports:

Workplacement Coordinator and a team of Trainer and Assessors

About the role

As our Head Trainer for Early Childhood Education and Care you will have full accountability for the Early Childhood Education and Care course offering across all ALG campuses. In this role, you will ensure high standards of operations for ALG Early Childhood Education and Care courses by ensuring our courses meet the Australian Quality and Standards Agency (ASQA) requirements for vocational education by undertaking a variety of tasks such as:

- Managing the planning, designing and developing of course curriculum and method of instruction including, but not limited to, classroom notes, distance education notes, marking guides and instructional aids.
- Review and develop Trainers delivery of content and ensuring there is consistency across all course curriculum and method of instruction.
- Identifying the various needs of students and creating effective learning options to meet these needs.

- Be accountable for relationships with host companies for ECEC students to undertake their work-placements.
- Teaching students using teaching aids including presentation of lesson materials, discussions, workshops, laboratory sessions, multimedia aids and computer tutorials.
- Providing regular management reporting of results.
- Continuous personal development as required in order to develop new qualifications or courses.
- Facilitating and managing projects within strict timelines.

Is this you? Our Head Trainers must have the following key selection criteria:

- A strong passion for the Childcare Industry.
- Solid interpersonal skills and the ability to lead a team.
- Strong people management skills.
- The proven ability to deliver training to groups.
- Results orientated go-getter.
- Organisational and time management skills.
- Demonstrated understanding of vocational education principles, student services and reporting requirements.
- Proven ability to manage projects and to establish and work within strict timelines.
- Extensive experience in the Childcare industry.

VET experience

- 3+ years management experience in the vocational sector.
- 4+ years of experience as a Trainer and Assessor.

Education

- Bachelor of Education (Early Childhood) or equivalent.
- Certificate IV in Training and Assessment 40116 or higher or equivalent.

Be a part of our Team

If you feel that you have the required skills and knowledge to be part of our team, send your CV with a cover letter which specifically addresses each of the Key Selection Criteria to **Kelly.skiba@alg.edu.au**

Please note: Due to the number of anticipated responses, only those candidates who are shortlisted will be contacted.



visit alg.edu.au/career-opportunities/ for more opportunities



About ALG

Australian Learning Group is a leading provider of accredited vocational education to the international and domestic student markets. Owned by UCW Limited, ALG operates under a number of college brands including Australian College of Sport and Fitness, 4Life College and Australian College of Dance. The business operates nationally with campuses in Sydney, Melbourne, Brisbane and Perth.

About UCW Limited (UCW)

UCW is an ASX-listed entity that owns and operates a portfolio of tertiary education businesses, with a current focus on Health and Community Services related fields of study in both the international and domestic student market. The Company's strategy is to invest in the growth of its existing businesses, through initiatives such as campus and course expansion, while concurrently pursuing accretive acquisitions. The recent acquisition of IKON Institute of Australia broadened UCW's offering into the Higher Education sector. The Board of UCW includes directors with extensive corporate experience and a successful track record in the education sector.



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