



# WE'RE HIRING.

## Director of Studies Opportunity in Sydney

As the **Director of Studies** you will hold a key leadership role within Australian Learning Group Pty Limited (ALG), a leading vocational education provider to both the domestic and international student markets. In this position you will be responsible for managing the development and implementation of a wide range of vocational courses across the ALG campuses in Sydney, Melbourne, Perth and Brisbane.

The successful applicant for this role will have demonstrated leadership experience in a Registered Training Organisation (RTO) and CRICOS provider, delivering quality VET programs across 8 growing fields of study, ensuring academic compliance and providing an engaging and supportive learning environment for students, ideally in a Head Trainer or Director of Studies role.

This role reports into the CEO of ALG and has 5 direct reports (100+ indirect reports) nationwide.

### Responsibilities and Duties

In this role, you will ensure ALG maintains its high standards of academic operations by undertaking a variety of tasks including:

- Overall management of the development, maintenance and delivery of ALG's VET programs.
- Managing the performance of training and assessment staff and contractors in consultation with your team of 5 Head Trainers.
- Driving standardisation of process and delivery across all states nationwide.
- Ensuring all relevant academic compliance requirements are satisfied.
- Oversee the development of new courses, learning and assessment materials and resources.
- Liaising with industry to ensure courses meet industry standards and that the content and assessment remain current.
- Organising and leading the professional development of training and assessment staff.
- Oversee the teaching and learning budget in consultation with the Head Trainers.

- Contribute as a member of the management team to the efficient running of the RTO.

**Is this you? Our Director of Studies must have the following key selection criteria:**

- The ability to lead and inspire the training and assessment team.
- Ability to work as a part of the ALG management team and at the same time the ability to work independently and proactively.
- An entrepreneurial sensibility and the ability to contribute strongly to the marketing, recruitment and business development activities of ALG.
- Ability to maximise results within budget and resources available.
- Able to travel interstate.

**VET experience**

- 3+ years management experience in the vocational sector
- 5+ years of experience as a Trainer and Assessor

**Education**

- Degree in relevant field and Diploma or above in Education (for example Diploma of VET, Diploma of VET Design) or significant relevant experience in adult / vocational education.

**About ALG**

Australian Learning Group is owned by UCW Limited and operates under a number of college brands including Australian College of Sport and Fitness, 4Life College and Australian College of Dance.

**About UCW Limited (UCW)**

UCW is an ASX-listed entity that owns and operates a portfolio of tertiary education businesses, with a current focus on Health and Community Services related fields of study in both the international and domestic student market. The Company's strategy is to invest in the growth of its existing businesses, through initiatives such as campus and course expansion, while concurrently pursuing accretive acquisitions. The recent acquisition of IKON Institute of Australia broadened UCW's offering into the Higher Education sector. The Board of UCW includes directors with extensive corporate experience and a successful track record in the education sector.



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