

A collage of four images: a woman in blue scrubs standing behind an elderly woman in a wheelchair; a woman in a green shirt smiling at a young girl; a woman in a green shirt hugging a young boy; and a person in a wheelchair. The images are arranged in a collage style with white borders and are set against a background of a library or classroom.

WE'RE HIRING.

Work Placement Consultant

About us

4Life College is a Registered Training Organisation within Australian Learning Group that has been providing quality Vocational Education Training (VET) courses to both international and domestic students for more than a decade. We are committed to high class learning experience to students from all over the world.

The Role

Due to the growing demands for our courses, we are seeking a Work Placement Consultant to identify potential Work Placement hosts (Structured Learning Environment hosts) within the Community Services industry including hosts in Aged Care, Disability, Individual Support and Mental Health. For the right applicant this role could become a permanent role as our college continues to grow. The role requires you to:

- Identify potential Work Placement hosts.
- Secure student Work Placement opportunities with hosts.
- Plan, coordinate and allocate students to appropriate Work Placement hosts.
- Contribute to policies and procedures related to Work Placement.
- Advise Director of Studies, General Manager and Student Services Team (as necessary) of important issues related placements, policies, students or staff as they arise.
- Ensure all Work Placements are fully compliant with the relevant qualifications.

Is this you? Our Work Placement Consultant must have the following key selection criteria:

- Extensive experience in the Community Services, Aged Care and Disability industry.
- Demonstrated experience in the VET sector.
- Self-motivated.
- Results orientated.
- Strong influencer and confident communicator to enable you to skilfully explain the college's strong reputation and student's skillset.
- Effective relationship management skills to ensure host companies are delighted with our students and the college's service to enable us to build long term relationships.
- Effective time management skills to meet time bound Work Placement targets.

Be a part of our Team

Our friendly team ensures a fun, inspiring and fulfilling working environment, with the emphasis on team and support. So come and join us!

If you feel that you have the required skills and knowledge to be part of our team, send your CV with a cover letter which specifically addresses each of the Key Selection Criteria and your current working rights to Kelly.Skiba@alg.edu.au

Please note: Due to the number of anticipated responses, only those candidates who are shortlisted will be contacted.



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