



STUDENT WORKPLACEMENT

PARTNER INFORMATION GUIDE

Certificate III in Early Childhood Education and Care

Diploma of Early Childhood Education and Care

PARTNER OVERVIEW

Student work placements are a vital step in the training students undertake with 4Life College. The work placement is the opportunity for our students to refine the skills they have learnt within our simulated classroom training. It provides them with real life experience and ensure they are job-ready when they complete their course.



WORK PLACEMENT TIMETABLE

4Life College places students in work placements all year round. As a partner, you advise what blocks you have available to host a placement and how many students you wish to have:



Block A
January-March

Block B
April-June

Block C
July-September

Block D
Oct-Dec

► Certificate III in Early Childhood Education and Care

Total hours: 135 - 1 block over 9 weeks - 2 days per week

► Diploma of Early Childhood Education and Care

Total hours: 300 - 3 blocks over 30 weeks - 2 days per week (Block 1) + 1 day per week (Block 2 and 3).

WORK PLACEMENT PROCEDURE



10-12 Weeks Before

4Life College will confirm with your centre's availability to host a work placement for the upcoming Block.



8-10 Weeks Before

4Life College will send through all student documentation required for verification



During Work Placement

4Life College Assessor will visit your centre to assess the student on placement

FAQs

- Typically students undertake in 9-10 week blocks, and 1-2 days week – however more intensive completion can be arranged if more suitable to your workplace.
- The College maintains valid insurance to cover a students work placement activities.
- The College will provide you with all required students documents i.e. Working with Children Check and Police Check.

PARTNER BENEFITS

- ✓ **Help with your recruitment needs** – we are happy to contact graduates and promote jobs you are trying to fill.
- ✓ **Discount training** – we are happy to provide discounted training to you and your staff.