

Early Childhood Education and Care - Trainers and Assessors, Course Coordinator

About us

4Life College is a Registered Training Organisation that has been providing quality Vocational Education Training (VET) courses to both international and domestic students for more than a decade. We are committed to high class learning experience to students from all over the world and we are about to launch our successful Early Childhood and Care course in Brisbane.

Are you our next inspiring Trainer and Assessor?

4Life is currently seeking passionate and highly motivated Early Childhood Education and Care Trainers to join our Brisbane team and assist in the development of future child care educators. The Trainer and Assessor will deliver the Certificate III and Diploma qualifications. Training is classroom based incorporating the use of a simulation lab. The trainer will also mark the assessments and provide feedback to students while support them to progress in their studies. Successful applicants will also be responsible to visit Early Childcare Centres whilst students are on work placement.

The Role

Due to the growing demands for our courses, we are seeking teachers based in Brisbane. For the right applicant, this role could become a fulltime position incorporating Course Coordination. The role requires you to:

- Deliver Certificate III in Early Childhood Education and Care, Diploma of Early Childhood Education and Care in the classroom and simulation labs
- Provide support and feedback to ensure successful completion of programs
- Monitor, mark and conduct student assessments
- Plan, Review and improve training and assessment
- Participate in assessment validation, moderation and continuous improvement
- Conduct workplace visits

Is this you? Our Trainers and Assessors must have the following key selection criteria:

- A strong passion for the Childcare Industry



- Keen interest in teaching others about the Childcare Industry. Experience in teaching or Lecturing is desirable but not essential
- Confidence and motivation to deliver first class face to face and online education
- Sensitivity to students of different cultural backgrounds
- Excellent oral and written communication skills
- Exceptional time management and multi-tasking abilities
- A high level of attention to quality and detail
- Commitment, flexibility, initiative and the ability to work as part of a growing team
- Continuing professional development requirements of the professional body to which they belong
- A relevant vocational qualification at the Diploma of Early Childhood Education and Care level
- Minimum of 4 years industrial/professional experience.
- Certificate IV in Training and Assessment (TAE40110), or be willing to gain one. Older versions are not acceptable.
- Working with Children Check
- Language Literacy and Numeracy level which is appropriate to teach others

To be considered for the Course Coordinator position, you will also need:

- A track record in course design and content creation
- A sound understanding of relevant training packages and how to unpack these
- The ability to balance student needs and business needs
- Creativity

Be a part of our Team

This is an exciting time to be joining the group. As the College continues to expand, there will be opportunities to progress your career.

Our friendly team ensures a fun, inspiring and fulfilling working environment, with the emphasis on team and support. So come and join us!

If you feel that you have the required skills and knowledge to be part of our team, send your CV with a cover letter which specifically addresses each of the Key Selection Criteria to Kelly.skiba@alg.edu.au

Applications close on Monday 16th October 2017.

Please note: Due to the number of anticipated responses, only those candidates who are shortlisted will be contacted.